



# Dhaka Commerce College

(Self-financed, free from politics and smoking) College Code: 1375 (DB), 6438 (NU), E.I.N: 108207  
Dhaka Commerce College Road, Mirpur, Dhaka-1216. Phone: 48033903, 48036942, 48037357  
Website: www.dcc.edu.bd, facebook: Dhaka Commerce College

Ref. No: DCC-

Date: 06/01/2025

## Revised Notice

**First Year (Session 2023-24) 1<sup>st</sup> Semester Mid Term Examination 2025** of BBA (Honours) Professional Program will commence on 12/01/2025. Students must collect their Admit Card from the Department within 09/01/2025. Each subject will carry 40 marks and will be of 2 (two) hours.

### Instructions for the Students

1. No student will be allowed without Admit Card and College ID Card.
2. If any illegal activity is observed, he/she will be expelled.
3. Any paper, book, bag, mobile phone, etc, irrelevant to exam will not be allowed.
4. Students must be present at least 15 minutes before the exam starts.
5. Any sharing of pen, pencil, scale, eraser, calculator, etc, is not allowed.
6. Must write 16 to 18 lines in each page, and there should be 5 to 6 words in each line.
7. Students should stay in the exam hall for the total exam time.
8. Examinees must wear college uniform during the exam.
9. If anybody fails to show Admit Card in the exam hall, he/she must deposit Tk.100/- (one hundred) at the Accounts Section and collect a Duplicate Admit Card from the Exam Controlling Section.

### Examination Schedule and Time

Date & Day	Subject and Code	Time
12/01/2025 (Sunday)	Code 510101: Introduction to Business	2:00PM - 4:00PM
14/01/2025 (Tuesday)	Code 510103: Business Communication and Report Writing	2:00PM - 4:00PM
16/01/2025 (Thursday)	Code 211501: History of the Emergence of Independent Bangladesh (In Bangla)	2:00PM - 4:00PM
19/01/2025 (Sunday)	Code 510105: Basic Accounting	2:00PM - 4:00PM
21/01/2025 (Tuesday)	Code 510107: Business Mathematics	2:00PM - 4:00PM

 Deputy Controller of Examinations  
 Convener of Examinations  
 Vice-Principal, Academic (Acting)  
 Vice-Principal, Admin. (Acting)  
 Principal

### Distribution

SL	Sign	SL	Sign
1	Office of the Principal	17	Chairman, Department of Mathematics
2	Office of the Vice- Principal, Admin. (Acting)	18	Home Science
3	Office of the Vice- Principal, Academic. (Acting)	19	Student Advisor
4	Chairman, Department of Bangla	20	Convener, Examination Committee
5	Chairman, Department of English	21	Class Room of BBA Program (1 <sup>st</sup> Sem.)
6	Chairman, Department of Management	22	All Notice Board
7	Chairman, Department of Accounting	23	Central Library
8	Chairman, Department of Marketing	24	Office
9	Chairman, Department of Finance and Banking	25	Accounts Section
10	Chairman, Department of Economics	26	Engineering Section
11	Chairman, Department of Statistics	27	Medical Section
12	Director, Department of Business Administration	28	Security Section
13	Chairman, Department of CSE	29	Automation Section
14	Chairman, Department of Physics	30	Secretary, DCCKS
15	Chairman, Department of Chemistry	31	Office, Examinations Controlling Section
16	Chairman, Department of Biology		