



Dhaka Commerce College

Office of the Controller of Examinations

(Self-financed, free from politics and smoking)

Dhaka Commerce College Road, Mirpur, Dhaka-1216, Phone: 9004942, 9023338

Website: www.dcc.edu.bd, Facebook: [DhakaCommerceCollege](https://www.facebook.com/DhakaCommerceCollege)

Ref. No: DCC-

Date: 17.07.2016

Notice

First Year 1st Semester 2nd Mid Term Examination 2016 of BBA Professional Program will commence from 4 August 2016. The Students have to collect their Admit Card from the Department of Business Administration (DBA) within 3 August 2016. Each Subject has total Marks of 70 and duration of 3 (three) hours. Classes will remain suspended from 4 August to 9 August 2016.

Instructions to be followed by the students in the Exam Hall:

1. No Student will be allowed without ID Card.
2. If any illegal activities observed he/she will be expelled.
3. Any papers, books, bags etc. irrelevant to the exam will not be allowed.
4. Must be present at least 15 minutes before the exam starts.
5. Sharing of pen, pencil, scale, eraser, calculator etc. are not allowed.
6. Must write 16 to 18 lines in each page and there should be 5 to 6 words in each line.
7. Should stay in the exam hall for the total exam time.
8. Participants must wear the college uniform.
9. If anybody fails to show admit card in the exam hall then he/she has to deposit Tk.100/- (one hundred) at the Accounts Section and collect a Duplicate Admit Card from the Exam Controlling Section.

Examination Schedule and Time

Date & Day	Subject and Code	Time
04/08/2016 (Thursday)	Code 1102: Principles of Accounting	2-5pm
06/08/2016 (Saturday)	Code 1101: Introduction to Business	2-5pm
07/08/2016 (Sunday)	Code 1103: Introduction to Computer	2-5pm
08/08/2016 (Monday)	Code 1104: Business Mathematics	2-5pm
09/08/2016 (Tuesday)	Code 1105: English	2-5pm

Principal

Vice-Principal
Admin (Incharge)

Advisor, Academic

Convener
(Examination)

Deputy Controller of Exam.

SL	Distribution	Sign	SL	Distribution	Sign
1	Principal		16	Prof. Md. Bahar Ullah Bhuyia, S.A.	
2	Vice-Principal, Administration (Incharge)		17	Prof. Md. Abdul Kayum, S.A.	
3	Advisor, Academic		18	Prof. Mohammed Elias, S.A.	
4	Chairman, Department of Bangla		19	Prof. Md. Zahid Hussain Sikder, S.A.	
5	Chairman, Department of English		20	Prof. Md. Abu Taleb, S.A.	
6	Chairman, Department of Management		21	Class Room of BBA Program (1 st Sem.)	
7	Chairman, Department of Accounting		22	All Notice Board	
8	Chairman, Department of Marketing		23	Central Library	
9	Chairman, Department of Finance and Banking		24	Office	
10	Chairman, Department of Economics		25	Accounts Section	
11	Chairman, Department of Statistics, Computer and Mathematics		26	Engineering Section	
12	Chairman, Department of Social Studies		27	Security Section	
13	Chairman, Department of Secretarial Science and Office Management		28	Automation & Website Section	
14	Director, BBA Program, DBA		29	Secretary, DCCKS	
15	Prof. Md. Romzan Ali, S.A.		30	Office, Examinations Controlling Section	