

Dhaka Commerce College  
Department of English  
**Syllabus for 1<sup>st</sup> Term Exam-2024**  
Session: 2024-25  
Class - XI  
Marks: 60  
**1<sup>st</sup> Paper & 2<sup>nd</sup> Paper**

**Paper 1**

- (a) Cloze test with clues
- (b) Cloze test without clues
- (c) Rearrangement

**Paper 2**

- Question Items
- (a) Articles
  - (b) Use of Prepositions
  - (c) Use of Some Special Words/Phrases
  - (d) Completing Sentences
  - (e) Right Forms of Verbs
  - (f) Changing Sentences

**Writing**

**Paper 1**

**1. Paragraphs**

- (a) Uses and Abuses of Mobile Phone
- (b) Importance of Female Education
- (c) Drug Addiction
- (d) Qualities and Duties of an Ideal Student
- (e) Necessity of Tree Plantation
- (f) Climate Change

**2. Informal Letters**

- (a) To your pen friend about your country
- (b) To your friend telling him/her about the benefits of reading newspaper
- (c) To your friend inviting him/her to join a picnic
- (d) To your friend thanking him/her for a nice birthday gift
- (e) To your friend telling him/her how to improve skills in English
- (f) To your younger brother warning him not to waste valuable time using Facebook

**Paper 2**

**3. Formal Letters**


*To the Principal for-*

- (a) A seat in the college hostel
- (b) Increasing library facilities
- (c) Setting up a computer lab
- (d) Organizing an English language club
- (e) Arranging a study tour
- (f) Setting up a canteen

**4. Formal Email**

- (a) Asking about admission procedure for overseas students
- (b) Seeking information about an English language course
- (c) Booking a bus ticket
- (d) Booking a hotel room
- (e) For cancellation of a booked ticket

  
01.10.2024  
Chairman  
Department of English

  
01.10.2024  
Convener  
Examination and Lesson Plan Committee